Institute of Education and Research
Faculty of Education
University of the Punjab, Lahore

Program	Bachelor of Education (B.Ed.)	
Course Title: General Methods of Teaching	**Course Type:** Major Course of Education	
Course Code: MCEd-303	**Credit Hours:** 3	**Duration:** 16 Weeks
Introduction	The purpose of course is to prepare prospective teachers in learning and using different method and techniques of teaching in order to make teaching learning process effective. Various aspects of instructions are highlighted to help teacher practice different teaching strategies successfully.	
Learning Objectives	After studying the course students will be able to: 1. Explain the basic concepts of teaching 2. Demonstrate the essential attributes of the effective teacher 3. Describe the importance and types of teacher planning 4. Practice different teaching methods in classroom 5. Organize classroom discussion and demonstrate its appropriate use 6. Apply various techniques to motivate students 7. Select appropriate audio-visual aids in classroom teaching.	

Course Content	1. **Teaching Approaches**
	 1.1. Teacher Centered
	 1.2. Student Centered
	 1.3. Student Led
	 2. **Teaching Styles**
	 2.1. Authoritative
	 2.2. Delegator
	 2.3. Facilitator
	 2.4. Demonstrator
	 2.5. Hybrid
	 3. **Teaching Methods**
	 3.1. Inductive Method
	 3.2. Deductive Method
	 3.3. Inquiry Method
	 3.4. Scientific Method
	 3.5. Heuristic Method
	 3.6. Project Method
	 3.7. Problem Solving Method
	 3.8. Lecture Method
	 3.9. Laboratory Method
	 4. **Teaching Techniques**
	 4.1. Oral Work
	 4.2. Written Work
	 4.3. Drill
	 4.4. Assignment
	 4.5. Self-Study
	 4.6. Discussion
	     4.6.1. Small Group
	     4.6.2. Large Group
	 4.7. Debates	

4.8. Symposium
4.9. Colloquium
4.10. Demonstration
4.11. Home-task

5. Teaching Strategies
5.1. Prompting
5.2. Modeling
5.3. Feedback and Correctives
5.4. Strategies for Incorrect Responses
5.5. Concept Mapping
5.6. Using Examples and Nonexamples
5.7. Learner Experience
5.8. Use of Student Ideas

6. Questioning Strategies
6.1. What Is a Question?
6.2. Purposes of Questions
6.3. Convergent and Divergent Questions
6.4. Targets of Questions
6.5. Sequences of Questions
6.6. Levels of Questions
6.7. Probing
6.8. Wait Time
6.9. Common Problems in Using Questions

7. Cooperative Learning
7.1. Teacher–Student Interaction
7.2. Student–Student Interaction
7.3. Task Specialization and Materials
7.4. Role Expectations and Responsibilities
7.5. Student Teams–Achievement Division (STAD)
7.6. Teams–Games–Tournaments
7.7. Jigsaw II
7.8. Team-Assisted Individualization

8. Teaching and Technology
8.1. Web 2.0 Technologies
8.2. Virtual Worlds
8.3. Digital Gaming in the Classroom
8.4. Course Management Technologies
8.5. Applications of Online Learning

9. Aims, Goals, Objectives
9.1. Purpose of Objectives
    9.1.1. Cognitive
    9.1.2. Behavioral
9.2. Specifying the Learning Outcomes
9.3. Domains of Learning
    9.3.1. Cognitive
    9.3.2. Affective
    9.3.3. Psychomotor
9.4. SMART Technique
9.5. Behavioral Objectives

10. Lesson Planning
10.1. The Need for Lesson Planning
10.2. Requirements for Lesson Planning

	10.3. Unit Planning
	10.4. Weekly Planning
	10.5. Daily Planning
	11. Classroom Management
	    11.1. Connecting with Students
	    11.2. Earning Trust
	        11.2.1. Expert Leadership
	        11.2.2. Referent Leadership
	        11.2.3. Legitimate Leadership
	        11.2.4. Reward Leadership
	    11.3. Stages of Group Development
	        11.3.1. Forming
	        11.3.2. Storming
	        11.3.3. Norming
	        11.3.4. Performing
	    11.4. Establishing an Effective Classroom Climate
	        11.4.1. The Social Environment
	        11.4.2. The Organizational Environment
	        11.4.3. Establishing Rules and Procedures
	    11.5. Problem Areas in Classroom Management
	        11.5.1. Monitoring Students
	        11.5.2. Making Transitions
	        11.5.3. Giving Assignments
	        11.5.4. Bringing Closure
	    11.6. Planning Your First Day
	        11.6.1. Before the Bell
	        11.6.2. Introducing Yourself
	        11.6.3. Preparing an Introductory Activity
	        11.6.4. Rules and Expectations
	        11.6.5. Introducing Your Subject
	        11.6.6. Closure

Textbook(s)	Borich, G. D. (2017). *Effective Teaching Methods (9th ed.)*. Pearson. Burden, P. R., & Byrd, D. M. (2019). *Methods for effective teaching: Meeting the needs of all students (8th ed.)*. Pearson
Suggested Reading	Arends, R. I. (2007). *Learning to teach (7th ed.)*. McGraw Hill. Cruickshank, D. R., Jenkins, D. B., & Metcalf, K. K.(2009). *The act of teaching*. McGraw-Hill Higher Education. Ellington, H., Percival, F., & Race, P. (2005). *Handbook of educational technology (3rd ed.)*. Kogan Page Limited. Mendler, A. (2009). *Motivating Students who don't care: Successful techniques for educators*. Solution Tree Press.
Teaching/Learning Strategies	Lecture Discussion Cooperative Learning Class activities Applied Projects
Evaluation Criteria	Assignment/Project/Presentation 25% Mid Term 35% Final Term 40%